

FULL BOARD MEETING MINUTES
of the
MONTANA BOARD OF PSYCHOLOGISTS
CONFERENCE CALL
8:30 a.m. – 10:40 a.m.
FEBRUARY 11, 2022

All board meetings will be held by conference call.
No outside participants or stakeholders will be allowed access in the building. Please attend by phone.

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members (00:00:10)

Dr. Loretta Bolyard called the meeting to order at 8:34 a.m.

Board Members Present:

Dr. Loretta Bolyard, Chair
Ms. Jackie Mohler
Dr. Sara Boilen
Dr. Christine Fiore

Board Members Absent

Dr. James Murphey
Ms. Sonia Zachow

Staff Members Present:

Ms. Sharon Peterson, Executive Officer
Ms. Amanda Reynolds, Administrative Support
Ms. Susie Osborne, Administrative Support

Others Present:

Marti Wangen with Montana Psychological Association

2. Approval and Tentative Modification of Agenda Order (00:01:50)

Motion (00:02:31) Dr. Bolyard moved to approve the agenda order as stated. Dr. Sara Boilen seconded the motion. The motion carried.

3. Review Minutes – November 12, 2021, and December 8, 2021 (00:02:56)

4. Public Opportunity to Comment (Presiding Officer Statement) (00:03:24)

“Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

No Public Comment

5. Division Administrator's Update (00:04:02)

6. Board Action (00:05:46)

a. Postdoctoral Supervision Plan Approval (00:06:01)

i. Liat Hoffman

Motion (00:19:20) Dr. Fiore motioned that the board direct Ms. Peterson to allow Liat Hoffman to withdraw her application without prejudice. Dr. Boilen seconded the motioned. Motion carried.

b. Percentage to Audit for Continuing Education Compliance (00:19:53)

i. Letter from Montana Psychological Association (00:20:00)

Motion (00:30:15) Dr. Bolyard moved to do a zero percent audit of Continuing Education compliance for the 2021 renewal period. Dr. Christine Fiore seconded. Motion carried.

c. Rulemaking (00:30:38)

i. ARM 24.189.401 Fee Schedule (00:30:48)

(Motion 00:39:51) Dr. Sara Boilen moved to proceed with the amendments to ARM 24.189.401 as recommended by staff. Dr. Christine Fiore seconded the motion. Motion carried.

ii. ARM 24.189.910 Behavior Analyst Experience and Supervision (00:48:24)

Motion (00:47:25) Ms. Jackie Mohler moved to proceed with the amendments of ARM 24.189.910 as recommended by staff. Dr. Sara Boilen seconded. Motion carried.

iii. Small Business Impact Analysis for ARM 24.189.401 & 910 (00:41:55)

ARM 24.189.401 (00:41:57)

Motion (00:42:38) Dr. Sara Boilen moved that the adoption of ARM 24.189.401 does directly and significantly impact Montana Small businesses, as discussed. Dr. Christine Fiore seconded. Motion carried.

ARM 24.189.910 (00:45:55)

Motion (00:49:39) Ms. Jackie Mohler made the motion that the proposed adoption of ARM 24.189.910 does not directly and significantly impact Montana small businesses. Dr. Sara Boilen seconded. Motion carried.

iv. Assistant Behavior Analyst Supervision (00:52:51)

Motion (01:10:37) Dr. Loretta Bolyard made the motion to direct staff to draft rule language as discussed by the board today for amendments to the Assistant Behavior Analyst Supervision rule. Ms. Jackie Mohler seconded. Motion carried.

d. Election of Officers (01:16:23)

(Motion 01:22:49) Dr. Christine Fiore nominated Dr. Loretta Bolyard for Chair of the board. Dr. Sara Boilen seconded. Motion carried.

(Motion 01:25:10) Dr. Christine Fiore nominated Dr. Sara Boilen for Vice Chair. Dr. Loretta Bolyard seconded. Motion carried.

(Motion 01:26:08) Dr. Loretta Bolyard nominated Ms. Jackie Mohler for Secretary. Dr. Christine Fiore seconded.

e. Newsletter/Board Communication to Licensees (01:27:04)

- 7. Executive Officer Report – Sharon Peterson (01:51:30)**
 - a. Budget Report (01:51:50)**
 - b. Licensing Report (01:53:06)**
 - c. ASPPB Midyear Meeting – April 21-24, 2022, in New Orleans, LA (01:53:57)**
- 8. Schedule Next Board Meeting (01:56:01)**

Next full board meeting June 8, 2022.
- 9. Adjourn (02:03:48)**

Dr. Loretta adjourned the meeting at 10:40 a.m.

The Department of Labor and Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the board office prior to the proposed meeting date for further information.

New agenda items may be added up to “three business days” before the meeting. For the most accurate agenda, please consult the website at www.psy.mt.gov. The board may reorder the agenda at the beginning of the meeting.